

CONDITIONAL USE PERMIT MINOR AMENDMENT APPLICATION PACKET

General Information

Any approved conditional use permit may be amended by the applicant. Permits that are located on parcels outside of the joint jurisdictional areas have some opportunities to make minor amendments to a submitted plan through administrative review. The County Planning Director may approve minor changes to an approved plan without notice or hearings, after consideration of the record from the original public hearing on the plan.

Minor Amendment Limitations

Minor changes may include but are not limited to the following:

- Minor relocation or reorientation of buildings, lot lines, or easements.
- Relocation of points of access if approved by the appropriate road authority.
- Relocation of internal access and circulation.
- Relocation or rearrangement of parking areas.
- Reduction in the designated parking spaces, but not less than required under Article 15.00 of the zoning ordinance.
- Reorientation of landscaping.

Application Requirements

Applications for a minor amendment must include a completed application form, a typed description of the proposed amendment, suggested text for amendments to the conditional use permit regulations, and the \$100 non-refundable application fee.

Additional Considerations

Major changes (and changes to plans located within the joint jurisdictional areas of Sioux Falls and Dell Rapids) to an approved conditional use permit shall follow the public hearing approval process in Section 19.05. Major changes may include, but are not limited to, major relocation or reorientation of buildings which have external impacts on adjacent property, reduction in landscaping, an increase in the provision of utilities or infrastructure demands, or an increase in sign height or sign size.

Contact Information

Please contact the Minnehaha County Planning Department at 605-367-4204 with any questions. All applications may be submitted to our office on the Third Floor of the County Administration Building, 415 N Dakota Avenue, Sioux Falls, SD 57104.



CONDITIONAL USE PERMIT MINOR AMENDMENT APPLICATION

I/We, the undersigned, do hereby petition for approval of an amendment to a conditional use permit on the following described property and authorize representatives of Minnehaha County to enter the property for inspection purposes.

Property Information – Please Fill Out Each of the Following Items

Legal Description: _____

Address or General Location: _____

Parcel Size: _____ Parcel ID Numbers: _____

Zoning District: _____

Purpose: _____

Petitioner/Owner Information - Please Fill Out Each of the Following Items

Petitioner Name: _____

Owner Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Phone: _____

Phone: _____

Address: _____

Address: _____

City, State, Zip Code: _____

City, State, Zip Code: _____

Email: _____

Email: _____

Office Use Only - Please Do Not Fill Out This Section

Petition Number: _____

Approved By: _____

Date: _____

Signature: _____

Receipt Number: _____

Date: _____